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| --- | --- |
| *Kaneez-e-Fatima Group* *Application Form* *The Kaneez e Fatima Group (Ladies Volunteers) at the Jaffari Community Centre (JCC) is looking for dynamic volunteers to support community activities and help our noble cause. Please complete this application form so that we can build an online registry of volunteers. Answering the following questions will help us match your application with a suitable volunteer role.* |  |

## For any questions or concerns email jccladiesvolunteer@gmail.com

## Contact Information Registration #(for office use only)\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | | |
| Address |  | | |
| Phone #s | Cell: | Home: | Work: |
| E-Mail Address |  | | |

## Age Range

What is your age range?

|  |  |  |
| --- | --- | --- |
| 12 – 18 | 18 - 25 | 26 - 59 \_\_\_60+ |

## Availability

### During which hours are you available for volunteer assignments?

|  |  |  |
| --- | --- | --- |
| Any day/time |  |  |
| Weekday mornings | Weekday afternoons | Weekday evenings |
| Weekend mornings | Weekend afternoons | Weekend evenings |

### When do you prefer to help? Select all that apply.

|  |  |
| --- | --- |
| Before a program | During a program After a program |

## Languages

### Which languages can you speak?

|  |
| --- |
|  |

## Certifications

Please indicate if you have any of the following certifications:

|  |  |  |
| --- | --- | --- |
| First Aid | CPR | Pediatric CPR |
| Have you completed the police screening report? | \_\_\_ Yes \_\_\_ No |  |

## Special Skills or Qualifications

### Please summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

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| --- |
|  |

## Previous Volunteer Experience

### Summarize your previous volunteer experience.

|  |
| --- |
|  |

## Interests

### Tell us which areas you are interested in volunteering (select all that apply):

|  |  |  |
| --- | --- | --- |
| \_\_\_ Niyaz | \_\_\_ Mayyit | \_\_\_ Social |
| \_\_\_ Treasurer | \_\_\_ Tabligh |  |
| Administration | Fundraising | Organizing |
| Alam/Tabut | Grocery Shopping | Planning |
| Audio/Visual | Hall cleanup | Preparing niyaz |
| Cleanup after salaat | Hall setup (e.g. chairs) | Pre-school children |
| Cooking | Hall traffic | Providing transportation |
| Deliveries | Hosting guests at JCC | Serving niyaz |
| Discipline | Inter-faith events | Setting up for niyaz |
| \_\_\_ ECO *(Environmentally Friendly)* Team | Kitchen cleanup | Setting up for salaat |
| Fire & Safety | Making phone calls | Weddings |
| First Aid | Moms & Tots |  |

## Person to Notify in Case of Emergency

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name |  | | Health Card # | |
| Relationship |  | | | |
| Address |  | | | |
| Phone #s | Cell: | Home: | | Work: |
| E-Mail Address |  | | | |

## Agreement and Signature

### By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

|  |  |
| --- | --- |
| Name (please print) |  |
| Signature |  |
| Date |  |

## Our Policy

### We will try to match your skills and preferences with the requirements of JCC. However, we hope that you will be willing to help even when the opportunities don’t completely match your preferences.

Volunteers agree to serve everyone with respect and dignity and make alternate arrangements if you cannot complete an assignment you have accepted.

### Thank you for completing this application form and for your interest in volunteering with us.

*\*\*\*\*\*\*\*This form is for internal use only\*\*\*\*\*\**